

Venue rentals terms and conditions



Terms and conditions of rental

Definitions

The organiser

The legal entity or private individual in the name of which and/or on behalf of whom the rental contract is concluded;

The mahJ

The musée d'art et d'histoire du Judaïsme, which undertakes to rent premises, equipment and materials in good working condition.

The renter, on signing the estimate, is deemed to have read and accepted the terms and conditions sent by email as an attachment with the estimate.

Rates

► Rates are quoted in euros. They are fixed and exclude VAT; they include the private use of spaces and the mobilisation of the staff and means necessary for the security, opening, staffing and functioning of the space (reception and surveillance staff, security guards, technical staff, cloakroom, cleaning).

► Rates do not include reception and catering costs.

► The rental costs of equipment other than that provided by the museum (furniture, public address system, standard lighting) will be invoiced separately.

► For a 35 mm film screening in the auditorium, there is a supplementary charge for the projectionist.

► During the museum's opening hours (11:00-18:00), visiting the permanent collection is free; visits to temporary exhibitions are invoiced at the group rate.

► Rates are increased by 20 % if a space is rented on a museum closing day or national holiday.

► Rental of the Steinway piano and its tuning are billed at the flat rate of 900€ excluding VAT.

► The cost of private visits does not include either the museum admission ticket or lecturers' fees, charged at a flat rate, and an invoice for staff (140€ for a group of 25 people maximum).

► The rates for film and photo shoots and photography do not include insurance policies or the reproduction and dissemination rights for works in the permanent collection not in the public domain.

For health reasons, the attendance capacities indicated can be temporarily reduced.

The organiser must ensure compliance with the control measures, barrier gestures and social distancing in force on the day of the event.

General conditions

1. Attendance quotas, duration of the rental

► The organiser must comply with the capacities indicated for each venue and for the chosen configuration.

► Any hour begun is charged. Any additional hour added to the rental duration initially agreed is charged at a rate of 10 % of the total cost (excluding VAT) of the spaces rented, with an additional charge for staffing.

NB: When a tranche is exceeded, this is charged at the highest rate, with a limit of two hours. Beyond this limit, the cost of the following hourly tranche is added.

2. Equipment provided

► The museum's equipment and materials necessary for the holding of the event are provided by the mahJ in good working condition. Only museum staff are authorised to use them.

► Any use by the organiser of supplementary equipment and materials is done so by the organiser, at the organiser's expense and under the organiser's responsibility.

▶ The mahJ reserves the right to refuse a rental for an event liable to cause nuisance to the neighbourhood or its premises.

▶ Rental of the museum's premises does not entitle the client to organise an activity involving the sale of goods.

3. Compliance with safety and security rules

▶ The organiser must comply with and ensure compliance by participants and guests with:

— the mahJ's visitors' rules

— the national fire safety regulations concerning premises open to the public

— the safety and security instructions for all events organised in the mahJ

▶ In no case can the security and reception staff and the auditorium technicians be replaced by staff exterior to the museum.

▶ Technical and staffing costs are invoiced in addition to the cost of renting venues. Their billing takes into account the number of participants, installation and dismantling times and the number of rooms open.

▶ It is strictly forbidden to smoke or produce a flame, by whatever means, in the museum.

▶ Failure to comply with this interdiction can prompt the event's immediate suspension.

▶ When the museum is open to the public, a defibrillator is available in the ticket desk area. When the museum is closed to the public, the organiser must ask the guard at the museum's entrance for it.

In any situation, a member of the organising team must inform the security staff of the use of a defibrillator or emergency kit.

4. Compliance with labour regulations

Any person employed to work in France is subject to French legislative measures, labour regulations and conventions. Where necessary, the organiser is solely responsible for the formalities (work authorisation, declaration of the detachment in France of one or several employees, etc.) and compliance with the regulations governing social and fiscal contributions and the remuneration of the staff required for the rental of museum spaces.

5. Communication, posters and publicity

▶ Communication documents produced by the organiser must, prior to their dissemination or installation, receive the written agreement of the mahJ's communication department and include the necessary copyrights.

▶ All posters and publicity other than those referring directly to the event and distributed in the mahJ at the organiser's initiative, are prohibited.

▶ Any use of the mahJ's logo by the organiser is prohibited, except with the explicit prior permission of the museum's communication department.

6. Respect of image rights (except rental for filming or photography).

▶ Any photography or audio-visual recording or filming carried out by or for the organiser as part of the event or its preparation, must be organised in coordination with the mahJ's communication department and under its control. The organiser undertakes to restrict them to solely internal use and prohibit any commercial, advertising, press or documentary use, except with the specific agreement of the mahJ.

7. Collection of revenues

▶ Where appropriate, the organiser is entitled to collect revenues as part of the organisation of the event, except for the proceeds of the sale of admission tickets to the museum's spaces. The organiser has sole responsibility for their collection and must be autonomous regarding electronic banking equipment. The organiser alone is liable to pay the taxes and charges on these revenues.

8. Insurances

► Prior to entry to the premises, and during the entire duration of the rental, the organiser is obliged to take out insurance against risks linked to the rental and its presence on the premises. This insurance must cover the organiser for all risks associated with any damages caused or incurred by guests, contractors, staff, materials and equipment, water damage, fire risks and neighbour and third-party claims.

► In addition, before occupying the premises and for the duration of the rental, the organiser must provide civil liability insurance covering bodily injury, property damage and consequential losses, including food poisoning caused to people participating in the event.

► Specific supplementary insurance and security conditions can be required when the commercial offer is signed, because the museum does not sign agreements properly speaking.

9. Postponement, cancellation

► In the event of cancellation of the rental **by the organiser**, including in the case of force majeure rendering it impossible for it to maintain the rental on the agreed date, the rental can be postponed to a later date by mutual agreement. If this postponement subsequently proves impossible for the organiser, the amounts paid are retained by the museum.

► In the event of cancellation of the rental **by the museum**, including in the case of force majeure rendering the rental on the desired dates impossible, the two parties can mutually agree on a new rental date. If this postponement proves impossible for the mahJ, the amount paid by the organiser is reimbursed; the organiser is not entitled to any compensation of any kind due to cancellation by the museum.

Special terms and conditions for filming and photography

1. Rates

Rates are increased by 20 % on national holidays. The organiser also pays a flat fee per film crew:

► For fiction and publicity films:

> 11 TO 20 PEOPLE: 400€
> 21 TO 50 PEOPLE: 800€

► For short films and documentaries:

> 11 TO 20 PEOPLE: 200€
> 21 TO 50 PEOPLE: 400€

These rates do not include the museum's technical staff, whose fees are invoiced separately after acceptance of an estimate.

► The organiser also undertakes to pay the cost of eventual on-site catering for staff mobilised by the museum for the filming and their eventual return home by taxi after midnight.

2. Author and image copyright

When images filmed or photographed concern works by authors not in the public domain, the organiser undertakes to pay author's rights directly to the competent collection agencies or the authors themselves. The organiser also undertakes to obtain any necessary authorisation concerning personal image rights. The organiser must integrally guarantee Paris City Hall and the mahJ against any dispute and any condemnation that may occur as such.

3. Inventory

► An inventory of the premises rented will be carried out contradictorily before and after filming or photography. Where necessary, the museum will pose the restrictive conditions deemed necessary to prevent any deterioration of the edifice, the collection and furniture.

4. Modifications made to the interior arrangement of rooms and installation of decors

► No modification can be made to the arrangement of rooms by moving furniture.

► The installation of decors or supplementary lighting must be proposed in advance to the museum's director and receive his or her explicit permission. The museum's director reserves the right to approve the firms employed to do this.

5. Payment of damages

▶ The organiser will be entirely and exclusively responsible, both vis-à-vis the mahJ and third persons, for all accidents, damage or injury of any kind caused by installations or the use of installations provided by the museum.

▶ The organiser undertakes to renounce any claims against the mahJ due to accidents of which it may have been victim as well as members of the film crew due to such installations.

6. Security regulations

▶ The spaces allocated for filming or the installation and storage of equipment will be determined with the agreement of the head of the museum's security team.

▶ The dates and times of eventual interventions by firms or delivery of equipment must be communicated beforehand. In the same way, if the filming requires the temporary parking of a vehicle in the courtyard, the organiser must request the museum's consent beforehand and, if this is granted, state the type of vehicle concerned and its registration plate.

▶ The organiser also undertakes to state the equipment used and, if necessary, indicate beforehand the eventual need for an electrical connection.

▶ The organiser also undertakes to:

— subject his team and equipment to the security controls at the museum's entrance;

— comply with all safety instructions that may be issued by the museum's security staff;

— not photograph any safety or security equipment;

— not hinder the public during filming during museum opening hours;

— communicate in advance the names of people present during filming or photo shoots.

▶ The organiser undertakes to return the premises to the condition in which they were found. It undertakes to comply with the regulations for premises open to the public, the museum's internal regulations and all requirements the museum may have communicated to the renter.

▶ It is strictly forbidden to smoke and produce a flame by whatever means in the museum. All those taking part in filming must be informed of this. Non-compliance with this interdiction can prompt the event's immediate interruption.

▶ When the museum is open to the public, a defibrillator is available in the ticket desk area. When the museum is closed to the public, the organiser must ask the security guard at the museum's entrance for it. In any situation, a member of the organising team must inform the security staff of the use of a defibrillator or emergency kit

7. Insurances

▶ The organiser undertakes to provide the mahJ, two weeks before the beginning of filming, with an insurance certificate covering its activity regarding the museum, its staff and third parties. This certificate must stipulate that this insurance covers not only the policyholder but also the mahJ in the event that its responsibility is sought.

▶ In the case of an allowance, the organiser undertakes to replace its insurer from the first euro.

COMMON PROVISION

Notice to be given in the event of a serious event, damage or accident

▶ The organiser undertakes to immediately inform its interlocutor at the museum in the case of a serious event, damage or accident incurred during or due to use of the museum's installations.

Date:

Client's signature

preceded by the words "read and approved"

To be returned with the firm's or institution's signed logo